

REIMBURSEMENT FOR CREDITS TO TEACH COLLEGE
IN THE SCHOOLS (CIS)
2021-2022-2023 CONTRACT

TERMS AND CONDITIONS:

For Credits beyond a Master's degree required to teach College in the Schools (CIS) courses, the District will provide a \$250 per graduate credit reimbursement for up to eighteen (18) credits, at a maximum of \$4,500. Graduate credits earned will be eligible for lane advancement. The reimbursement will be paid out over four (4) years, at a maximum of \$2,250 per calendar year. The first reimbursement will be paid in June after the teacher completes his/her first year of teaching the CIS course(s). The remaining reimbursements will be paid each June for the following three (3) years.

Teachers eligible for reimbursement will be expected to remain with the District until the end of the final year of reimbursement. If the teacher voluntarily leaves the district prior to that time, he/she will repay the District for any reimbursements previously received.

Approved credit reimbursement earned or any repayment due the district during the 2021-2022-23 master agreement will be honored until the reimbursement period is complete regardless of the length of the MOU.

REIMBURSEMENT REQUEST

Teacher Submitting: _____ Date: _____
(Please print)

_____ credits submitted from employee \$_____ to be reimbursed to said teacher (up to \$250 per credit). **Please attach a list of the completed courses that you are requesting reimbursement for at this time and submit an official transcript with this request.** Please also submit receipt of classes to be reimbursed.

I agree with the terms and conditions above per the negotiated terms of the 2021-2022-2023 contract. (Please check)

Please Sign and date below that the above information is true and you agree with the terms and conditions.

Signature Dated

Superintendent Signature Dated