



Independent School District #1
Aitkin Public Schools
(218) 927-2115

*“A community in continuous pursuit
of educational excellence for all”*

306 2nd St NW
Aitkin, MN 56431

DAN STIFTER, Superintendent
HEATHER HIPPI, Business Manager
LISA DEMARS, High School Principal
ANDREW DOKKEN, Elementary Principal
JIM HENRICKSON, K-12 Dean of Students
JASON CLINE, Activities Director
LARA PARKIN, Community Education Director

ATTENDANCE POLICY

According to MN Statutes 626.556 subdivision 2(f) 4, failure by the person responsible for the child’s care to provide education when reasonably able to do so is considered neglect.

Our job is to help ensure that all children are part of the educational system. We want every child to have every opportunity to achieve his/her fullest potential by being present at school to take advantage of the many learning opportunities that are available during each day. School works suffers as a direct result from absences. Students need to be present daily to keep up their learning skills as well as their social skills. The school district works with Aitkin County Health and Human Services (Child and Family) for continued support.

Absences

Definition of Excused absences:

1. Funerals
2. Weddings
3. Pre-approved vacations (please communicate with teacher and get homework prior to leaving)
4. Illnesses
5. Medical/Dental/Mental health appointments
6. Other (approval from Principal)

Definition of Unexcused Absences

1. Failure to communicate, via phone call or hand-written note from the parent/guardian for any absence within two days from the day of the absence.
2. Class removal, in-school or out-of-school suspension
3. Any reason not listed above

Students with seven unexcused absences will be referred to Aitkin County Health and Human Services for additional assistance.

Tardiness

All students must check into the office if they arrive tardy to school. Classroom teachers will not admit students into class without an office pass. Students arriving after 10:00AM will be marked absent for the morning.

“We believe that everyone can learn and can experience success.”