

REGULAR MEETING OF THE BOARD OF EDUCATION
Aitkin Independent School District No. 1
Aitkin, Minnesota 56431
September 19, 2016

MINUTES

The meeting was called to order at 7:03 p.m. in the High School Media Center by Chairman Dennis Hasskamp with six members present. Mr. Hoge was absent. Mr. Burgstaler attended via Skype from the Marriot Courtyard in Jensen Beach, FL.

A motion was made by Mr. Janzen, with a second by Mr. Welshons, to approve the agenda, removing consent agenda items #9 (lane change for Kayla Host) and #16 (duplicate of #15 insurance rates) and adding Tate Watts to #5 New Staff Introductions. All members voted in favor, and the motion carried.

Scheduled presentations:

Taylor Courier updated the Board on the upcoming Homecoming festivities.

The following new staff members introduced themselves to the Board: Melanie Boyd, Justin Kern, Arica Tweet and Tate Watts.

Old business:

A motion was made by Mr. Burgstaler, with a second by Ms Hills, to approve the following policies:

Policy 503	Student Attendance
Policy 510.4	Scholastic Eligibility and Attendance
Policy 721	Uniform Grant Guidance Policy
Policy 722	Admission to School Activities
Policy 425	Staff Development

All members voted in favor, and the motion carried.

New business:

A motion was made by Mr. Welshons, with a second by Ms Hills, to approve the consent agenda as follows:

- Minutes of the Regular Meeting held on August 15 and of the Work Session held on August 29.
- Office receipts for the month of August in the amount of \$1,797,687.66.
- Report of expenditures for August including \$590,194.65 for bills and \$643,449.28 for payroll and district contribution to PERA, TRA, OASDI/Medicare and 403(B).
- Insurance Account checks #13831 - 13849 in the amount of \$5,911.98.

- Collateral Report for September.
- Donations for August in the amount of \$10,567.80.
- Wire transfers for August in the amount of \$1,200,000.00.
- Approved a Youth Service Grant:
Cheryl Hess - Pumpkin Exploration - \$848.50
- Accepted resignations:
Nancy Horner - 6th Grade Teacher at Rippleside, effective immediately
Megan Raddatz - H.S. Teaching Assistant/Mgmt. Aide, effective 9/06/2016
- Considered/approved a leave of absence:
Heather Anderson - FMLA leave from about 1/27/2017 to 4/18/2017
- Approved hiring for the 2016-2017 school year:
Melanie Boyd - 2nd Grade Teacher at Rippleside
Beth Gaulke - H.S. Counselors' Secretary
Paula Davis - H.S. Special Education Para, 6.75 hrs/day
Matt Bretz - Special Education Para at Rippleside, 6.75 hrs/day
Sharlie Finch - Recess/Com.Ed. Para at Rippleside, 6.25 hrs/day
Karma Crain - Special Education Para at Rippleside, 6.75 hrs/day
Shannah Andrews - Special Education Para at Rippleside, 6.75 hrs/day
Diana Banks - H.S. Special Education Para, 6.75 hrs/day
Heidi Lundgren - Recess Supervisor at Rippleside, 2.25 hrs/day
Tammy Root - Recess Supervisor at Rippleside, 2.25 hrs/day
Melinda Toutges - Recess Supervisor at Rippleside, 2.25 hrs/day
- Approved spring head coaches and Scott Miller and Larry Liljenquist as FB coaches, Justin Dotzler and Hunter Sanford as Jr. High FB Coaches, and Rebecca Peterson as a Jr. High Volleyball Coach.
- Approved the Amended Agreement to Establish, Implement and Operate No. 6091-50 Education Innovation Partners Cooperative Center.
- Approved insurance rates effective 9/01/2016.

Mr. Welshons, Ms Hills, Mr. Chute, Mr. Burgstaler and Mr. Hasskamp voted in favor. Mr. Janzen abstained. The motion carried.

A motion was made by Ms Hills, with a second by Mr. Welshons, to approve the 2016-2017 List of Fundraising Activities. All members voted in favor, and the motion carried.

Administrative reports:

Board members' reports:

No Board member reports were given.

Committee reports:

Ms Hills reported on the Personnel Committee Meeting held on August 22. A motion was made by Mr. Welshons, with a second by Mr. Burgstaler, to approve the job description for a Human Resources Generalist and proceed with hiring the position. The position will be part of the Twelve Month Clerical Agreement. All members voted in favor of the motion, and the motion carried.

A motion was made by Mr. Janzen, with a second by Mr. Chute, to approve the contract for Jason Roos for 2015-2016-2017. Ms Hills commended his work, along with other technology staff, on the 1:1 implementation. All members voted in favor of the motion, and the motion carried.

Consideration of contract revisions for the custodians and drivers was tabled until October.

Mr. Welshons reported on the Safety Committee Meeting held on August 30. The group discussed workers compensation claims and the results of mold, water and lead tests.

Mr. Novak reported on the Policy Committee's August 30 Meeting. The committee is recommending the following policy for a first reading:

Policy 709 Student Transportation Safety Policy

The Board discussed Policy 902 Rental of School Facilities. Ms Hills expressed concerns that the policy is being administered differently than what is written. It was suggested that a Board Work Session be held to discuss the policy and possible changes.

Mr. Novak reported on the September 7 Meet and Confer Committee Meeting.

Mr. Welshons reported that the Finance and Facilities Committee met on September 13. Ms Gustin presented a PowerPoint that had been viewed and discussed by the committee. Four recommendations were made by the committee, and the Board took action as follows:

A motion was made by Mr. Welshons, with a second by Mr. Chute, to remove the Local Option Revenue (up to \$424 per student) from the 2016 payable 2017 levy. All members voted in favor of the motion, and the motion carried.

A motion was made by Ms Hills, with a second by Mr. Janzen, to continue to contract with Foster, Jacobs and Johnson (FJJ) and Architectural Resources, Inc. (ARI) on facilities planning. All members voted in favor of the motion, and the motion carried.

A motion was made by Mr. Welshons, with a second by Mr. Burgstaler, to set \$30M as a maximum amount for developing a ballot question to present to the voters. Mr. Welshons,

Ms Hills, Mr. Janzen, Mr. Burgstaler and Mr. Hasskamp voted in favor of the motion. Mr. Chute voted against the motion. The motion carried.

A motion was made by Ms Hills, with a second by Mr. Welshons, to reconvene members of the Community Task Force, along with three Board members (Ms Hills, Mr. Chute and Mr. Burgstaler) to develop a facilities plan using the maximum amount previously discussed. All members voted in favor of the motion, and the motion carried.

After action on the committee recommendations, a motion was made by Ms Hills, with a second by Mr. Welshons, to set the 2016 payable 2017 proposed levy at maximum. All members voted in favor of the motion, and the motion carried.

Superintendent's report:

Mr. Novak presented the 2016 opening enrollment data including open enrollment numbers.

Mr. Novak presented the Teacher Handbook for approval by the Board. Mr. Chute made a motion, with a second by Mr. Welshons, to approve the handbook as presented. All members voted in favor of the motion, and the motion carried.

Mr. Novak reported representatives from the school district would be meeting with representatives from the City of Aitkin, Aitkin County and the IRRRB to discuss infrastructure planning.

He also stated that the concrete pillars around Veterans Field are deteriorating. Two may be removed.

Principals' reports:

Mr. Karelis reported various happenings at the high school. He also pointed out computer charging towers in the media center where some student laptops are stored each night.

Mr. Peterson reported that Walk to School Day is planned for October 5. Board members were invited to participate if they are able.

Mr. Hasskamp presented the upcoming meeting schedule as listed in the agenda.

Comments from visitors:

Gordon Prickett suggested that the Board consider moving the public comment section to the start of the meeting. He recommended that the Board listen to comments and concerns from visitors, patrons and parents regarding facilities planning; he also expressed concerns that a February election would be too soon to adequately educate the public on the proposal.

A motion to adjourn was made by Mr. Janzen, with a second by Mr. Welshons. All members voted in favor, and the meeting adjourned at 9:21 p.m.

Tiffany Gustin
Secretary