

REGULAR MEETING OF THE BOARD OF EDUCATION  
Aitkin Independent School District No. 1  
Aitkin, Minnesota 56431  
July 21, 2014

MINUTES

The meeting was called to order at 7:00 p.m. by Chairman Brian Orłowski with six members present. Mr. Hughes was absent.

The following agenda changes were presented to the Board: Revise consent agenda item #8 to remove Peter Malsed's resignation and add it as discussion item F; add Chance Goudge to consent agenda item #9 (Approve hirings for the 2014-2015 school year); add "Discuss baseball fields" as discussion item E. A motion was made by Mr. Burman, with a second by Mr. Welshons, to approve the agenda as amended. All members voted in favor, and the motion carried.

Scheduled presentations:

No scheduled presentations were given.

Old business:

The Board received a copy of the "Teacher Evaluation and Professional Development Plan 2014-2015" for their review and consideration.

New business:

A motion was made by Mr. Hoge, with a second by Mr. Burman, to approve the consent agenda:

- Minutes of the Regular Meeting held on June 16 and of the Work Session held on June 23.
- Office receipts for the month of June in the amount of \$697,495.59.
- Report of expenditures for June including \$417,560.98 for bills and \$1,064,534.20 for payroll and district contribution to PERA, TRA, OASDI/Medicare and 403(b).
- Insurance Account checks #13207 - 13230 in the amount of \$14,053.09.
- Collateral Report for July.
- Donations for June in the amount of \$8,914.36.
- Wire transfers for June in the amount of \$1,400,000.00.
- Accepted resignations:

Nicole Doyle - H.S. Counselor, effective immediately.

- Approved hirings for the 2014-2015 school year:

Susan Buhlmann - H.S. Special Education Teacher, Step 1, BA Lane  
 Chance Goudge – H.S. Social Studies Teacher, Step 1, BA Lane  
 Teresa Larson - Technology Teacher, Step 8, BA Lane  
 Julie Fallgren - H.S. Receptionist, effective 8/11/14

- Approved 2014-2015 fall and all year extracurricular assignments, per the list.

- Approved lane changes:

Kayla Hinkemeyer - from BA+30 to the MA Lane  
 Chancy Nordick - from MA+30 to the MA+45 Lane

- Approved actual Sweetman awards for 2014:

Malinda Lahmann-Sharbonda - \$733.94  
 Jeremiah Noon - \$489.29

- Accepted quotes for milk, bread and food for 2014-2015.
- Set revised health insurance rates.
- Established breakfast, lunch and milk prices for 2014-2015. We recommend that the prices remain the same as last year.

	<u>Elementary</u>	<u>H.S.</u>	<u>Adult</u>
1/2 Pint Milk	.35	.35	.35
Breakfast	1.25	1.35	2.30
Lunch	1.80	2.05	3.35

- Approved the Memorandum of Agreement for Student Training Experience/Internship for Bemidji State University for the period August 1, 2014 - June 31, 2019.

All members voted in favor, and the motion carried.

A motion was made by Mr. Hasskamp, with a second by Mr. Hoge, to approve hiring consultants related to the high school remodeling and expanded scope of the Rippleside project, as follows:

- ARI – architectural services (up to \$16,000)
- Ehlers – financial services
- Legal services – per recommendation of Ehlers

Mr. Hasskamp, Mr. Burman, Mr. Welshons, Mr. Hoge, and Mr. Orlowski voted in favor of the motion; Mr. Chute voted against the motion. The motion carried.

A motion was made by Mr. Welshons, with a second by Mr. Hasskamp, to approve job descriptions for the following departments as presented: food service (six positions), maintenance (three positions), and transportation (four positions). All members voted in favor, and the motion carried.

A motion was made by Mr. Hoge, with a second by Mr. Welshons, to approve a bid from Granite City Roofing of St. Cloud, MN (in the amount of \$87,125) to reroof the area over the principal's office at Rippleside Elementary School. Copies of the bids received are available for review in the District Office. All members voted in favor, and the motion carried.

Mr. Burman informed the Board that the Aitkin Baseball Boosters (ABB) would like to raise funds to install lights at Woock Field. A community member has volunteered to donate the lights, but funds are needed to install them. ABB would like the Board's approval to begin fundraising efforts, including the installation of advertising signage on the field's fences. A motion was made by Mr. Burman, with a second by Mr. Welshons, to allow the ABB to begin fundraising and researching city requirements/ordinances for the lighting. After discussion of the motion, Mr. Burman and Mr. Welshons agreed to amend the motion, adding that the ABB could pursue the signage fundraiser in cooperation with the district due to legal requirements and the district's desire to be fair and consistent with other booster club advertising programs. If a sports complex is approved by the voters, the lighting project would be reconsidered as the facility would be relocated. All members voted in favor, and the motion carried.

A motion was made by Mr. Hasskamp, with a second by Mr. Burman, to deny a request for a one year leave of absence requested by Peter Malsed, an elementary teacher at Rippleside, and accept his resignation. All members voted in favor, and the motion carried.

Administrative reports:

Board members' reports:

No Board members' reports were given.

Committee Reports:

The Policy Committee met on June 23 and is presenting the following policies to the Board for a first reading:

- Policy 505 Distribution of Nonschool-sponsored Materials on School Premises by Students and Employees
- Policy 514 Bullying Prohibition Policy
- Policy 904 Distribution of Materials on School District Property by Nonschool Persons
- Policy 906 Community Notification of Predatory Offenders
- Policy 907 Rewards

Mr. Burman and Mr. Novak reported on the Personnel Committee Meeting held on June 25 where remaining vacancies for the upcoming school year were discussed. The high school counselor and preschool teacher positions remain open, as well as an elementary teacher position resulting from the resignation approved earlier in the meeting.

Superintendent's report:

Mr. Novak reported that quotes for repairing the infield and outfield areas of the baseball and softball fields are being collected. The district is planning to do infield work this fall. Outfield work would be pursued after the completion of next year's baseball season, depending on the outcome of a referendum vote for a sports complex.

The Rippleside ventilation project is going well. Ceiling grid work is being installed in the primary (hill) classrooms; furniture is scheduled to go back into those classrooms during the week of August 11.

Principals' reports:

Mr. Pederson reported that interviews are scheduled for the high school counselor position. The high school has been busy with morning weightlifting sessions, summer ASK, EXTRA, and other summer programs.

Mr. Peterson reported that summer has been busy with activities, including updating the district's website. He thanked Chancy Nordick and Carrie Kruger for their work as the site is coming together well and looking great.

The upcoming meeting schedule is listed in the agenda.

Comments from visitors:

No comments were made by visitors.

A motion to adjourn was made by Mr. Hasskamp with a second by Mr. Chute. The meeting adjourned at 7:48 p.m.

Tiffany Gustin  
Secretary