

## **Student Identification Policy**

### **Purpose**

The purpose of this policy is to provide guidelines for the use of student ID cards for students in grades 7 – 12.

### **General Statement**

Each student will be issued a pictured ID card. It is recommended and will be very desirable for students to carry this card as it will be needed to facilitate certain actions such as entrance into activities and conducting school business.

Students receive a picture identification card at the beginning of the school year. ID cards will be needed to check out library materials, to attend school activities (including school sponsored dances). Students will be encouraged to wear the ID cards in a visible location while at school and present the identification when requested by a staff member.

The High School will provide a lanyard for new students to use to display their ID. Students can display their ID in a holder of their choice if they choose not to use the school lanyard.

This rule is in place for the safety of all staff and students. In an emergency, the only way to ensure who belongs in the building and who doesn't is through proper identification. Students and staff are expected to follow this policy.

### **Replacement ID**

Replacement of a lost, stolen, or damaged ID is \$5.00. See the School Office Secretary for all ID needs.

1. Student identification cards will get students into athletic events at our facility free. This does not include sub-sectional or sectional events and all other Minnesota State High School League events playoffs or state tournaments. Other events that this ID will not be valid for is one act play and or any fine arts events.
2. Students and staff will be encouraged to carry this identification ID badge at all times during the school day in their pocket, computer bags and or on a lanyard to help substitutes, custodial staff and other non-permanent staff to identify who they are.
3. These can be used for identification to attend school dances and other community functions.

**Reviewed:** 2-13-2017

**Approved:** 3-19-2017